



# Request to Release Information

Application to Request for juvenile records

**Important Information:** *Juvenile court records are confidential by law and may only be released with authorization from the juvenile or as allowed under the Texas Family Code 58.007 and 58.0052.*

**Only the following individuals are permitted to request juvenile records:**

1. Juvenile subject of the request
2. Parent, Guardian, or Legal Representative

Requester's Relationship to Juvenile: Juvenile (Self) \_\_\_\_\_ Parent/Guardian/Legal Representative \_\_\_\_\_

Date of Request (Today's Date): \_\_\_\_\_ Juvenile's Date of Birth: \_\_\_\_\_

Juvenile's Last, First, and Middle Name: \_\_\_\_\_

Reason of Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requester's Name: \_\_\_\_\_

Requester's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Requester's Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Requester's Email Address: \_\_\_\_\_

I would like to receive these records: \_\_\_\_\_ In Person \_\_\_\_\_ Mail \_\_\_\_\_ Email

***Please provide/attach a copy of requester's ID. All the above information is required.***

***NOTE: Information will be provided within five (5) business days of receipt.***

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

## For Department Use Only:

Received by: \_\_\_\_\_ Juvenile's PID: \_\_\_\_\_

Rec'd Date: \_\_\_\_\_ Date Record Provided: \_\_\_\_\_

